

1 **LONDONDERRY, NH MASTER PLAN STEERING COMMITTEE**
2 **MINUTES OF THE MAY 30, 2012 MEETING AT THE CABLE STUDIO ACCESS**
3 **STUDIO**
4

5 Members Present: Leitha Reilly, Chair and Planning Board Representative; Marty
6 Srugis, Vice Chair and Heritage Commission Representative; Lisa Whittemore,
7 Budget Committee Representative; Larry O'Sullivan, ZBA Representative; Mike
8 Speltz, Conservation Commission Representative; Deb Paul, Business Community
9 Representative; Barbara Mee, At-Large Representative (Central), Mary Soares,
10 Planning Board Alternate Representative

11
12 Also Present: Community Development Director André Garron, AICP; Town Planner
13 Cynthia May, ASLA; GIS Manager John Vogl; Community Development Secretary
14 Jaye Trottier, and Brian Wright and Matt Noonkester of the consultant firm Town
15 Planning and Urban Design Collaborative (TPUDC).
16

17 **I. Call to Order**
18

19 Leitha Reilly called the meeting to order at 7:00 PM.
20

21 **II. Final Planapalooza Preparation**
22

23 L. Reilly reviewed those arrangements made since the last meeting:
24

- 25 • A Planapalooza banner was hung over the entrance to Lion's Hall so as to
26 be visible from Mammoth Road (A. Garron thanked Town Administrative
27 Support Coordinator Steve Cotton and the Londonderry Fire Department
28 for their assistance);
29
- 30 • An electronic sign was set up on Mammoth Road in front of the Leach
31 Library (with help from the Public Works Department);
32
- 33 • Stonyfield Yogurt has donated product for the student workshop on May
34 31;
35
- 36 • L. Reilly and various staff members will be providing baked goods for
37 some of the morning meetings on Friday, Saturday, and Monday;
38
- 39 • Water will be available for all events throughout the week;
40
- 41 • Committee member Bob Saur offered to secure music stands that will be
42 used at the May 31 cookout to feature the posters created for the
43 Planapalooza by Elementary School students;
44
- 45 • The Lion's Club will have their Hall ready for the closing presentation on
46 June 5 and will be donating their services at the May 31 cookout;
47
- 48 • The Londonderry School District Food Services will provide all the food for
49 the cookout;
50

51 • Round tables will be set up in the High School Cafeteria for the opening
52 presentation to allow small groups to work together;

53
54 • Trivia questions have been collected to be used during the May 31
55 cookout (with others forthcoming);

56
57 L. Reilly then reviewed those tasks left to be accomplished:

58
59 • Obtaining volunteers to man the sign-in table at the May 31 cookout (B.
60 Mee, L. Whittemore & M. Soares volunteered);

61
62 • Obtaining volunteers to man the sign-in table at the closing presentation
63 on June 5 (M. Srugis and L. O'Sullivan) volunteered;

64
65 • Providing baked goods/snacks for the closing presentation at Lion's Hall
66 on June 5; (L. Whittemore, M. Srugis, and M. Soares volunteered, as did
67 Mary Tetreau prior to the meeting);

68
69 • Joining TPUDC members on Friday and/or Saturday evenings for dinner
70 (L. Whittemore and C. May volunteered);

71
72 • Revisiting the Senior Center (L. Reilly will do so);

73
74 • Contacting School District Music Director Andy Soucy and/or the owner of
75 Let's Play Music on Rockingham Road to solicit musical accompaniment
76 during the May 31 cookout (L. Reilly will do so);

77
78 • Clean up at all events (to be done by all Committee members and staff)

79
80 [J. Vogl arrived at 7:15]

81
82 Committee members also discussed the overall schedule, noting the information
83 could be found in ads run in the Londonderry Times, on the Town website, and
84 on the Master Plan Facebook page (www.facebook.com/londonderrymasterplan).

85 L. Whittemore clarified for the viewing audience the three separate venues being
86 used during the week: the High School Cafeteria where the opening cookout will
87 be held on May 31 at 6:00 PM; the Moose Hill Conference Chambers which will
88 be the site for the meetings on Friday, Saturday, and Monday, as well as the
89 design sessions held in between; and the Lion's Hall where the closing
90 presentation on June 5 will begin at 6:30 PM. B. Wright pointed out that the list
91 of nine meetings is a guide, meaning that information pertaining to one topic
92 that is brought up during another will still be collected and then brought forward
93 or added back to its appropriate subject. During the week, if the "lights are on"
94 at Town Hall, the public is encouraged to visit the members of TPUDC in the
95 Moose Hill Council Chambers to provide input and learn more about the Master
96 Plan. B. Wright noted that the conference room will be transformed from its
97 usual formal setup to a workshop environment to encourage participation. A
98 "pin-up and review" session will take place from 6:30 to 8:00 PM to specifically
99 obtain feedback on TPUDC's interpretations to date.

101 [M. Speltz arrived at 7:25]
102

103 **III. Approval of the April 12, April 25, and May 17, 2012 Minutes**
104

105 **M. Srurgis made a motion to approve and sign the minutes from the**
106 **April 12, 2012 workshop. L. Whittemore seconded the motion.** No
107 discussion. **Vote on the motion: 6-0-1.** (B. Mee abstained because she was
108 absent from the workshop).
109

110 **M. Srurgis made a motion to approve and sign the minutes from the**
111 **April 25, 2012 meeting. L. Whittemore seconded the motion.** No
112 discussion. **Vote on the motion: 6-0-1.** (B. Mee abstained because she was
113 absent from the meeting).
114

115 **M. Srurgis made a motion to approve and sign the minutes from the**
116 **May 17, 2012 workshop. L. Whittemore seconded the motion.** No
117 discussion. **Vote on the motion: 6-0-1.** (B. Mee abstained because she was
118 absent from the workshop).
119

120 **IV. Adjournment**
121

122 **L. O'Sullivan made a motion to adjourn the meeting. L. Whittemore**
123 **seconded the motion. Vote on the motion: 7-0-0.**
124

125 The Meeting adjourned at 7:30 PM.
126

127 Respectfully submitted,
128

129
130
131
132 Jaye Trottier, Community Development Secretary
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